

# American Recovery and Reinvestment Act of 2009 Justice Assistance Grant Award

## Budget Narrative

**A. Personnel Services:** List each position by title. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

2 Grant Deputy Bonus 1 = \$82,232/6 months/deputy

Recovery Act JAG funds will be used to supplement state funding for two detectives who are part of the City of Santa Clarita COBRA team. They will devote 100% of their time to the project for as long as grant funding is available (approximately six months). These detectives handle juvenile and gang-related crimes and gang enforcement in targeted areas. They also conduct gang awareness and drug recognition classes at the local junior high schools.

**B. Fringe Benefits** – Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman’s Compensation, and Unemployment Compensation.

Liability Insurance – 6% of salaries = \$9,868/6 months

**C. Travel** – Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence).

**D. Equipment** – List non-expendable items that are to be purchases. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. Expendable items should be included either in the “supplies” category or in the “Other” category. Rented or leased equipment costs should be listed in the “Contractual” category. In the budget narrative explain how the equipment is necessary for the success of the project.

**E. Supplies** – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$1,000, such as books, hand held tape recorders) and show the basis for computation. Supplies include any materials that are expendable or consumed during the course of the project.

**F. Consultants/Contracts:** Provide a description of the service to be provided by contract and an estimate of the cost.

**G. Other Costs:** Lists items by major type and the basis of the computation.

**H. Indirect Costs:** Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate.